

**WHITE HOUSE WATER SYSTEM
MINUTES OF THE BOARD OF DIRECTORS
SEPTEMBER 25, 2023
6:00 PM**

Roll Call and Proof of Quorum, present were:

Lloyd Heard, President
Jody Camp, Vice-President
Rick Bullard
Ed Pickle

Jennifer Smith, Secretary-Treasurer

Others present: Vivian Gibbons and Paul Darnell.

With quorum present, Ed offered the prayer, everyone recited the Pledge of Allegiance and Lloyd called the meeting to order.

Old Business:

1. **Update on ADEM funding:** Lloyd asked Paul Darnell for an update on the ADEM funding. Mr. Paul said that he had submitted our revised plans to replace existing lines to ADEM and is waiting to get approval. Jody asked Mr. Paul if we were in a time crunch. Mr. Paul stated that ADEM must commit all the funds by the end of 2024, and money has to be spent by the end of 2026, and that the only thing further he needed from us was the page of the application for WHWS's attorney to sign. With no more questions, Lloyd thanked Mr. Paul for coming to the meeting and updating everyone. Ed made a motion to accept the report from Mr. Paul, seconded by Jody. Motion passed 100%.
2. **Update on Pro WHWS & Pro-NBU Committees:** Lloyd stated that he had received no update on the committees. Ed made a motion to accept the update from Lloyd, Jody seconded. Motion passed 100%.

New Business:

The Well Report and Maintenance Reports were not given due to JD Kast not being in attendance because he was sick.

The Office Report was then given by Jennifer Smith, including the update that the Double D invoices had been removed from the Consolidated Pipe account. Jennifer asked the Board what day the office should be closed in observance of Christmas Eve. The decision was made to be closed on Friday, December 22nd. Ed made the motion to accept the Office Report, seconded by Jody. Motion passed 100%.

The next order of business was the Financials for July, August, and September, along with Year-to-Date PNL Report, the balance sheet, and the check register for August. Jody made a motion to accept the Financials, Ed seconded the motion. Motion passed 100%.

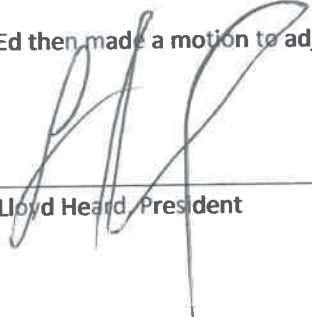
The fifth order of business was the Board Meeting Minutes for August. Ed made a motion to accept the minutes, seconded by Rick. Motion passed 100%.

The sixth order of business was the Wex Report for August. Rick made a motion to accept the report, Ed seconded the motion. Motion passed 100%.

Jody made a motion to go into Executive Session, seconded by Ed, to discuss the Delinquent List, Customer Issues, and Personnel issues. Motion passed 100%.

After returning to regular session, Lloyd stated that there were multiple instances raised that required White House Water System to give a 30-day notice to terminate the agreement with Water Management Services for JD's role. After reaching out to multiple sources requesting a similar contract with a similar role and North Baldwin Utilities was the only source that sent back an answer. NBU would take over the maintenance role and handle all outside services, hire all of the system's current maintenance employees, and the agreement would have the option to terminate the agreement with a 60-day notice without cause or 30 day notice with cause. The office staff would still be WHWS employees and report to the Board. This agreement would go into place within 30 days or sooner. Jody made a motion to terminate the agreement with Water Management Services, seconded by Ed. The vote was 2-1, motion passed. Jody made a motion to enter into the agreement with NBU, seconded by Ed. The vote was 2-1, motion passed.

Ed then made a motion to adjourn the meeting, seconded by Rick. The meeting was adjourned at 7:20 pm.



Lloyd Heard, President



Jennifer Smith, Secretary-Treasurer